



**Australian  
Community  
Philanthropy**

# Annual Report Summary 2016

Australian Community Philanthropy Ltd

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# Our Vision

A vibrant and growing community philanthropic sector which engages with, excites and supports local communities.

# Mission

Australian Community Philanthropy's role is to be the peak organisation which aims to build and support Community Foundations, and the communities that support them, across Australia.

Australian Community Philanthropy (ACP) is the peak membership body for Community Foundations in Australia and was founded by a group of Community Foundation practitioners as a means of offering much needed support to the voluntary boards and professional staff of new and established foundations. As the community philanthropy movement grew, ACP recognised the value of collective effort, collaborative practices and shared resources.

ACP exists to connect, support, represent and guide the Community Foundation movement and to strengthen its resources and impact.

Our objectives are to:

- build the capacity of Community Foundations; providing networking opportunities, tools and resources, links and connections, advice and assistance
- raise the profile and increase understanding of Community Foundations within the community, the broader philanthropic sector, business and government

- advocate for structural and tax reforms to clear a path for a stronger Community Foundation movement
- act as a central point of contact for Community Foundations and other relevant organisations in Australia and overseas
- help identify and create the optimum operating environment for the growth of Community Foundations in Australia.

# Governance and Management Report

It has been a busy and productive year both for our sector and for our organisation.

- ACP has welcomed two new Community Foundation members (Leongatha District Community Foundation and Upper Murray Innovation Foundation) and is working with a number of communities who are exploring establishing a Community Foundation.
- New resources have been developed and initiatives implemented, such as the Community Foundation Development Teleconference/ Webinar series.
- The new membership subscription structure is now in place ensuring greater sustainability for ACP which will lead to improved services to Community Foundations.
- A continued commitment to advocating for much needed changes to our regulatory framework and, in particular, for DGR1 for Community Foundations.

Ensuring ACP is the go-to organisation for our sector remains an ongoing priority; along with developing more effective ways for members to engage with and utilise ACP.

We would like to thank ACP's Directors and to particularly acknowledge Sue Charlton who will step down from the ACP Board in 2016.

Sue is a founding Director of ACP; her dedication and hard work has grown and shaped our organisation and the Community Foundation movement in Australia.

We are particularly grateful to Australian Communities Foundation and The Lord Mayor's Charitable Foundation whose continued support as Leading Members of ACP has significantly enhanced our capacity.

We would also like to thank our two working groups (the Vital Signs Working Group and the Telling Our Stories Working Group) along with all our members who are testament to the philosophy that underpins ACP; through that unity comes a growing strength and capacity.

There is still much to do and we look forward to an exciting 12 months ahead for Community Foundations in Australia.

**Dylan Smith**  
Chair

**Kate Buxton**  
Executive Officer

# Strategic Priority Area Reports

## Support and Develop Community Foundations & Knowledge and Experience

2015/16 has been a successful and rewarding year for Australian Community Philanthropy. With the employment of our Executive Officer, Kate Buxton, great progress has been made in informing our stakeholders and the community of the beneficial role Community Foundations play in Australian society.

With the addition of two new Community Foundation members during the year, and discussions continuing with a number of other communities who are exploring establishing a Community Foundation, the Board believe that our sector is poised for growth.

The 2015 National Community Foundations Forum held in Fremantle was an outstanding success with delegates from all over Australia attending. This further raised the profile of the movement and enabled members to meet and network on a personal level, resulting in many benefits.

ACP plays an important role in linking members to each other to share experiences, knowledge and expertise. A focus for the year has been to support and build the capacity of Community Foundations. A number of initiatives have been delivered including:

- webinars on Bequests and Collaborative Giving which are part of an ongoing series of Community Foundation Development Workshops covering important topics
- the well attended Community Foundation Networking meet up in Melbourne
- a group insurance scheme to offer cost effective cover for members to be launched in 2016/17
- further development of Rally Round and the ACP website as a source of information and resources.

A key action for the year has been engaging and collaborating with philanthropic and other relevant organisations, such as Philanthropy Australia, the Prime Minister's Community Business Partnership, Private Charitable Foundations, the Canadian and New Zealand Community Foundation movements and relevant research institutions. This has resulted in a growing understanding, support for and involvement with the Community Foundation movement.

Priorities for the year ahead are to explore more effective ways for members to utilise ACP as an information and resource hub, and provide meaningful professional development and learning opportunities.

Board Sponsors: Annie Duncan, Derrick Ehmke, Andrew Lawson

## Public Engagement and Policy

ACP has continued to strongly advocate for an improved regulatory environment for Community Foundations.

On behalf of members, ACP made a submission to Treasury on the draft Amendments to the Private Ancillary Fund Guidelines 2009 and Public Ancillary Fund Guidelines 2011.

The submission addressed a number of issues including minimum distribution from Public Ancillary Funds. Whilst ACP's full recommendation was not adopted, the issue has been addressed in the final Guidelines which now include the option for Public Ancillary Funds to apply for a smaller distribution under certain circumstances.

The major focus of advocacy for our sector is around the issue of Deductible Gift Recipient status for Community Foundations. Our position on this is clearly articulated in *'Maximising the Efficiency and Effectiveness of Community Foundations'* submitted to the Prime Minister's Community Business Partnership. ACP will continue to pursue all avenues available to advocate for regulatory change that supports the effectiveness of Community Foundations.

ACP continues to affirm the incredible work that Community Foundations do as community strengtheners, enhancing the capacity of communities:

- to identify and address local issues and opportunities,
- to make choices and, by harnessing local resources,
- to transform those choices into meaningful local action that builds social capital, community wealth and connectedness.

Community Foundations give people the opportunity not only to contribute but to effect positive change.

Board Sponsors: Sue Charlton, Dylan Smith

## Vital Signs

Vital Signs uses community knowledge to measure the vitality of communities - gathering data and publishing accessible reports on significant social and economic trends to tell the story of how communities are faring in key quality-of-life areas.

Community Foundations use Vital Signs to start conversations, identify trends, local priorities and opportunities and decide where to focus their attention and resources to have the greatest impact.

Originally developed by the Toronto Community Foundation, Vital Signs became a national program of Community Foundations of Canada in 2006 and continues to grow

every year, both across Canada and internationally. Australian Community Philanthropy is the 'parent' of Vital Signs within Australia and manages the licensing of Vital Signs for Community Foundations within our region.

ACP is committed to developing Vital Signs as a national program for Community Foundations and has established the Vital Signs Working Group to ensure a collaborative, cohesive approach and informed relationship between ACP, as the peak membership organisation, and Community Foundations; and identify strategic linkages with research partners, funding bodies and other Vital Signs partners.

ACP is currently developing a Vital Signs project management plan which will step Australian Community Foundations through the Vital Signs process and is also exploring the establishment of a Vital Signs Data and Methods Working Group.

Board Sponsor: Shelley Boyce, Dylan Smith

# Financials

## Balance Sheet

	June 30, 2016
<b>Assets</b>	
Current Assets	
Mecu Access Account	33,112.65
PayPal Account	1,278.85
Undeposited Funds	800.00
Total Current Assets	A\$35,191.50
<b>Total Assets</b>	<b>A\$35,191.50</b>
<b>Liabilities and Shareholder's Equity</b>	
Current Liabilities:	
Payroll Liabilities:	1,325.00
<b>Total Current Liabilities</b>	<b>A\$1,325.00</b>
Shareholders' equity:	
Net income	5,465.89
Opening balance equity	3,670.92
Retained earnings	24,729.69
<b>Total shareholders equity</b>	<b>A\$33,866.50</b>
<b>Total liabilities and equity</b>	<b>A\$35,191.50</b>

## Profit and Loss

	Jul 2015 - June 2016
<b>Income</b>	
2014 Conference Income	2,000.00
2015 Conference Income	29,236.85
Grant Funds	10,000.00
Grants	6,250.00
Interest Community Access Account	493.89
Membership subscription fees	36,775.00
NCF16 income	6,279.06
Unapplied cash payment income	125.00
Vital Signs License fees	2,000.00
<b>Total income</b>	<b>A\$93,159.80</b>
<b>Gross profit</b>	<b>A\$93,159.80</b>
<b>Expenses</b>	
2015 CF Conference	21,474.21
CF Forum 2016	90.24
Development and training	146.87
EO remuneration	41,500.35
Events and conferences Main A/C	922.15
Grant expenditure	
LMCF innovation grant (Cindy Lindsay)	6,319.61
<b>Total grant expenditure</b>	<b>6,319.61</b>
Insurance	500.45
Membership and subscriptions	442.17
PAYG withholding	8,004.00
Printing and stationery	53.43
Superannuation	4,322.58
Telephone	1,007.81
Teleconference	1,388.66
<b>Total telephone</b>	<b>2,396.47</b>
Travel	1,079.46
Unapplied cash bill payment expense	0.00
Vital Signs	251.51
Website	190.41
<b>Total expenses</b>	<b>A\$87,693.91</b>
<b>Net earnings</b>	<b>A\$5,465.89</b>

# Auditor's Report

**INDEPENDENT AUDIT REPORT  
TO THE MEMBERS OF THE  
AUSTRALIAN COMMUNITY PHILANTHROPY LTD**

**Scope**

We have audited the accompanying financial report of the Australian Community Philanthropy Ltd for the year ended 30 June 2016 comprising the Profit and Loss and Balance Sheet (Cash Basis).

**The Responsibility of the Directors for the Financial Report**

The Directors are responsible for the preparation and fair presentation of the financial report in accordance with Australian Accounting Standards (including the Australian Accounting Interpretations). This responsibility includes designing, implementing and maintaining internal control relevant to the preparation and fair presentation of the financial report that is free from material misstatement, whether due to fraud or error; selecting and applying appropriate accounting policies; and making accounting estimates that are reasonable in the circumstances.

The Directors are responsible for the financial report. We have conducted an independent audit of the financial report in order to express an opinion on it to the members of the Australian Community Philanthropy Ltd.

**Auditors's Responsibility**

Our responsibility is to express an opinion on the financial report based on our audit. We conducted our audit in accordance with Australian Auditing Standards. These Auditing Standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

Liability limited by a scheme approved under Professional Standards Legislation an audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the Directors, as well as evaluating the overall presentation of the financial report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

# Auditor's Letter



- *Wealth Creation and Retirement Strategists*
- *Self Managed Super Fund Specialists*
- *Taxation Advisors to Small Business*

**Michael Young B.Ec, ACA, FIPA**

Chartered Accountant

23 September 2016

Australian Community Philanthropy Ltd  
Attention Derrick Ehmke  
PO Box 327  
MIRBOO NORTH VIC 3871

Dear Derrick

We have completed the audit of the financial statements for 2016 for Australian Community Philanthropy Ltd and enclose our Audit Report for your records.

We found no material misstatements that would affect the accounts as you have presented them but we did note that the following:

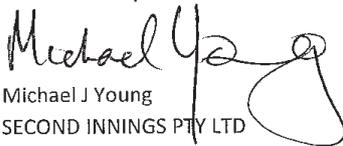
1. EO Remuneration was overstated by \$3,252.12 from an entry into Quickbooks dated 30/6/2016 which was not paid until 11/7/2016.
2. PAYG Withholding was overstated by \$791.00
3. Membership fees was overstated by \$800.00
4. The MECU Access Account is unreconciled in Quickbooks and was understated by the value of the EO Remuneration amount entered on 30/6/2016.
5. The Paypal Account was missing transactions and not reconciled in Quickbooks

The above transactions affected the profit stated at the end of the year by a total of \$3,203.12 increasing the amount stated of \$5,465.89 to \$8,669.01 for the year.

As neither account held by ACP Ltd was reconciled our testing for material misstatement was higher this year. I would recommend that the bank accounts held by ACP Ltd be reconciled in Quickbooks to the bank statements going forward.

If you have any questions in relation to the above information or the attached Audit Report, please do not hesitate to contact me.

Yours faithfully



Michael J Young  
SECOND INNINGS PTY LTD

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# Our Board

## **Dylan Smith** (Chair)

Dylan Smith joined the ACP Board in September 2013. He founded the Fremantle Foundation in 2010 with the help of a high profile local steering committee and a Founding Donation from former Fremantle Dockers Captain Peter Bell. Dylan has been instrumental in attracting major donors to establish Named Funds and raising the profile of the Fremantle Foundation through the highly successfully Fremantle Ball. He also helped initiate the first significant local collective giving group, Impact100 Fremantle. Dylan is now working to further grow connections with the financial adviser community. Dylan has a Bachelor of Arts (Media) from RMIT Melbourne and delivers leadership and team building workshops in a consultancy capacity having previously played 5 years of AFL football with the North Melbourne Kangaroos and the Fremantle Dockers.

## **Annie Duncan** (Vice Chair)

Dr Annie Duncan joined the ACP Board in 2014. Annie has a PhD in Biochemistry from the University of Western Australia. She spent many years teaching and undertaking medical research at Universities in WA. She became interested in the promotion of science to young people and worked in science centres in Perth and Canberra. She has also run her own consulting business where she developed competency standards, assisted groups with their strategic planning and taught TAFE courses both in person and via video link. She has worked with Our Community in Melbourne editing a newsletter for business on corporate social responsibility. In her “other” life Annie has been on the boards of NFPs in WA, ACT and Victoria including the Cancer Council, State Training Board and Family Planning. She is currently on the board of Bendigo Science Centre.

Annie was a Board member of Australian Communities Foundation for nine years (three as Chair). Annie and her husband currently have a sub-fund at ACF called the Fairness Fund.

## **Derrick Ehmke** (Treasurer)

Derrick Ehmke has been a Director of ACP since September 2012 and was elected Treasurer at the September 2013 AGM. He is the Executive Officer and a founding member of the Mirboo North & District Community Foundation which was formed in January 2010. The Foundation was established from the proceeds of the sale of the Mirboo North Aged Care facility of which he is a former Chair.

Derrick’s working life has been in the corporate world in South Africa, the UK and Australia where he was with the Coles Myer group for 20 years.

## Our Board (*continued*)

### Shelley Boyce

Shelley Boyce is the Chair of the Southern Highlands Foundation Inc (“SHF”) and has been in that role for the past 5 years and prior to that as a director on the board. In addition to her work with the SHF, she also is the Chair of the Southern Highlands Arts Foundation, and a member and former President of the Rotary Club of the Berrima District. Shelley is the Executive Director of a company that provides administrative services to a legal practice. Shelley has a passion for giving to her community and over many years Shelley has held many public offices and worked across a varied field of charities, including Girl Guides, Lifeline and the Volunteering Wingecarribee. She is also a very active fundraiser for adolescent mental health and women’s crisis care.

### Sue Charlton

Sue Charlton is a founding member of ACP, and is the inaugural Chair and current Patron of the Stand Like Stone Foundation in South Australia. Sue is a paediatric physiotherapist, working with children and families in the Limestone Coast community for over 40 years. She is an Adjunct Lecturer with both the University of South Australia and Flinders University, teaching clinical paediatrics. Sue is a member of the Expert Reference Group advising the Government on assistance for families with children with disabilities. Sue’s family has established the L M Woodruff Memorial Scholarship fund in the Stand like Stone Foundation to support students to undertake nursing studies. In 2014 Sue was awarded a Member of the Order of Australia for significant service to the community of South Australia through a range of philanthropic and charitable organisations, and to physiotherapy.

### Paul Clark

Professor Paul Clark joined the ACP Board as a Director in 2013. He is currently Chair of the Board of the Buderim Foundation, a community foundation established in Buderim, Queensland in 2004 to enrich the quality of life in Buderim through the active leadership in community philanthropy. He is the third Board Chair and took up the position in March 2010. Professor Clark is a physicist by discipline. He has spent his working life in universities, especially those in regional areas. He retired from the position of Vice-Chancellor of Southern Cross University in NSW in 2009.

# Our Board *(continued)*

## Andrew Lawson

Andrew Lawson grew up and lived in country Victoria. He worked for the Huyck Corporation for 16 years serving in various capacities – as Managing Director of Huyck Australia in Geelong, Victoria for 7 years and as the President and General Manager of Huyck Canada. In 1999, Andrew took on the part time Role of Executive Officer to assist in the formation and subsequent development of the Geelong Community Foundation. In 2002, he also took on the part time Role of Development Officer for Community Foundations in Australia, employed by Philanthropy Australia. This work was undertaken as part of a Task Force that was comprised of the Foundation for Rural and Regional Renewal, Community Foundations of Australasia and Philanthropy Australia. Andrew was the Campaign Manager for United Way's 25th campaign in Geelong. He was the President of the United Way Geelong Board in 1985,67 and is a Life Governor of United Way. He is a member and Past President of the Geelong Rotary Club and plays an occasional round of golf at Barwon Heads.

Andrew retired from his role as Executive Officer of the Geelong Community Foundation in 2016.

## Bill Mithen

Bill Mithen is the CEO of the Give Where You Live Community Foundation in the Geelong region of Victoria. Prior to this he held the position of Australian Operations Director at Save the Children Australia and has worked in a number of regional and remote Aboriginal communities as well as in many metropolitan communities experiencing disadvantage. Bill sat on a federal government committee that developed an intensive parenting support program in the Northern Territory, and state government working group that established guidelines for partnership between business and the not-for-profit sectors. Bill sits on the boards of the not-for-profit G-Force Group, Geelong Connected Communities and is Chair of the G21 – Geelong Region Alliance. He holds a Masters of Business Administration and is a graduate of the Australian Institute of Company Directors.

## Julianne Sanders

Julianne is a Director of Sydney Community Foundation. She is an event management and communications professional, digital and social media specialist, strategic thinker, life-long learner, teacher, director and producer of large-scale public events and social marketing campaigns in the government, corporate and not-for-profit sectors. Julianne was Director, Corporate Communications at the Department of Ageing, Disability and Home Care (DADHC), and chaired a number of ageing and disability advisory groups. She was seconded to Department of Premier and Cabinet in 2010 where she designed and implemented a sector-wide employee giving initiative for 370,000 NSW Government employees. Julianne was Director, Employee Engagement at Department of Family and Community Services, and is currently working with the National Congress of Australia's First Peoples to deliver a program of major events, campaigns and consultations about constitutional reform to Aboriginal communities.

Julianne is passionate about the community foundation model of collective impact and place-based community philanthropy effect long-term change and to solve complex, community issues through innovative grass root solutions.

# Board Member Aspirations

**Provide the leadership needed for growth in our sector**

**Encourage and facilitate sharing between larger and smaller foundations as both have much to offer each other.**

**Support the establishment of sustainable viable community foundations that are underpinned by strong community support**

**Grow the community foundation moment and be a strong sustainable organisation**

**Promote the community foundation model as a conduit for community philanthropy and connecting isolated communities**

**Be the go-to place for our sector; supporting emerging cfs as well as nurture and building the capacity of existing foundations**

**Continue to be a united voice advocating on behalf of our movement and act as a mentor for emerging foundations**